

650 S. Taylor Avenue • Louisville, CO 80027

(303) 652-3663 · www.communityfoodshare.org

## **Stock Donations: Instructions for Donors**

Thank you for considering a donation of stock to Community Food Share. It is very easy to donate stock — just follow the steps below.

## **Step One**

Contact your brokerage house and instruct them to transfer \_\_\_\_ # of shares of \_\_\_\_\_ stock in your portfolio to Community Food Share.

Indicate that the gift is to be transferred to Community Food Share's account at Wells Fargo. The details of the account are as follows.

DTC Eligible Securities: Wells Fargo Clearing Services, LLC

One North Jefferson Ave. St Louis, MO 63103

DTC Number 141:

Account Name: Community Food Share Inc.

Account Number: 6919-5947

Should you have any questions regarding these instructions, please do not hesitate to contact Stacey Bouthillette at Trailhead Wealth Management: 720-625-3336.

## **Step Two**

Notify Dina Coates Koebler, Community Food Share's Chief Development Officer, of this transaction:

Phone: 303-652-3663 ext. 207

Email: dcoateskoebler@communityfoodshare.org

This is an important step if you would like an acknowledgement of the gift. Our brokerage house does not receive details about the source when a wire comes in. Therefore, we will not know when your donation arrives unless you tell us.

We will send you an acknowledgement of the gift that you can use for your tax records. Donations to CFS are tax deductible, as we are a 501 (c) (3) non-profit organization. Our tax ID# is 74-2227731. Valuation of the gift (fair market value) is determined by you, the donor. The fair market value is the selling price on the valuation date (the date you transfer the stock).

Thank you for supporting our mission.





